

Clark Advanced Learning Center
Laptop Computer Use Agreement / Acceptable Use Policy (AUP)

This Agreement is made between the Clark Advanced Learning Center ("Clark") and the following parties:

Student Name (Printed): _____

Parent/Guardian (Printed): _____

Term of Agreement

This Agreement is effective upon the signing date when the equipment is received, as evidenced by the signed receipt form by both the student and parent/guardian. This Agreement terminates on the first day of the 2025-2026 school year, unless terminated earlier or extended by a written amendment.

Equipment Issued

In 2024-2025, Clark will issue a new MacBook Air 13.6-inch with M2 chip ("the laptop") to the student under the terms of this Agreement. The student is also issued a corresponding charger for the laptop. Students are responsible for maintaining the condition of both the laptop and charger.

Apple Care Protection:

Clark strongly encourages the purchase of Apple Care Protection for the laptop at a cost of \$70.00 (per year). This protection plan significantly reduces potential costs related to repair or replacement due to accidental damage. If the Apple Care Protection is not purchased, the student and parent/guardian will be responsible for all repair costs. In the event of irreparable damage or loss of the laptop, the replacement cost will be up to \$999.00.

Charger Responsibility:

Each student is issued one charger for their laptop, for which they are solely responsible. Students must not lend their charger to others. If a charger is lost, damaged, or stolen, the student is responsible for the replacement cost, which is \$60.00.

Protective Cover Responsibility:

Each student is issued one hard back laptop protective case, for which they are solely responsible. Students must ensure that the protective case is not damaged outside of normal wear and tear. Cracked, lost, stolen cases will result in a \$45.00 replacement cost.

Acceptable Use Policy:

The school-issued device is for educational purposes only. Students are prohibited from installing unapproved applications. Personal data should not be stored on the device. Clark recommends regular data backups to G-Drive or OneDrive. Clark conducts regular audits for compliance. Violations result in a warning and a chance to correct the issue. Repeated violations may lead to revocation of laptop privileges.

Email

The Clark Advanced Learning Center provides students with email accounts for the purpose of school related communication. Availability and use are restricted based on school policies. Notice is hereby given that email usage may be monitored and archived.

Delivery and Acceptance:

Upon receiving the laptop and charger, the undersigned acknowledges that the items are in good condition and working order. Acceptance of the laptop confirms responsibility for any repair costs due to damage, loss, or theft, unless covered by Apple Care.

Termination of Agreement

Termination of this agreement shall occur automatically under any or all of the following circumstances:

- a) When the student is not registered in Clark;
- b) Breach of the terms of this agreement or other Clark policies;
- c) Upon notice of termination to the student from Clark, with or without cause;
- d) At the conclusion of the school year.

Upon such termination, the student shall return the laptop and all associated equipment and software to the Clark Office within 48 hours from the student's last class period.

Signatures :

Student _____ Date: _____

Parent/Guardian (Email consent): _____ Date: _____

Parent/Guardian (Receipt of equipment): _____ Date: _____

.....**For Office Use Only**.....

Laptop Serial Number: _____

AppleCare Paid for:

Yes No

If yes, payment made by:

Cash Check Credit Card

Payment received by:

Employee Name/ Initials

Date