Overview and steps to view/print report cards from the parent portal

1. Open the Chrome internet browser.

2. Go to: http://www.clarkadvancedlearningcenter.org/

3. Scroll down to the Focus parent portal link and click to open.



4. Login with your parent or student user credentials.

Username	
Password	
Parents: Forgot Password?	
	Log In

Student login credentials are: Username= MCSD 4300 # and the password= 2-digit birth year, first initial of first name in capitalization, First initial of last name, and last 4 of social security number. For instance, a sample password would be formatted as 99Cm5689.

<u>**Parent login credentials**</u> are determined during the registration process. The instructions for parent registration can be found here \rightarrow <u>http://www.clarkadvancedlearningcenter.org/p/91/pinnacle</u>

5. Locate the "download report card" link under the messages heading in the center of the screen.

Portal	Parents) (040	NO) CLARK ADVAINCED LEARNING CENTER (2018-2019 🛛 🗾 🔲 Quarter 2 🔳
🕈 School Information 🛛 💀 My Child 🛃 My Information 🖉 Assignments & Grades		
Welcome,		Last login: Monday, 8:37am
Alerts	Messages	Upcoming Events - <u>View Calendar</u>
There are no alerts.	Community Service Hours New for 2017-2018 - Geting Student Community Service Hours on Your Transcript Please Check student community service website : https://sites.google.com/sbmc.org/student-community- service Communication Options (0400) CLARK ADVANCED LEARNING CENTER - Download Report Card	There are no upcoming events.
Frequently Used Links	Featured Programs	
Online Conference Scheduling App	Select teachers to Message:	
K-5 Instructional Frameworks - English Language Arts	MADOBE PHOTOSHOP 01 02 Alexandria Gribble AGRIBBLE@IRSC.EDU	
K-5 Instructional Frameworks - Mathematics	Ar ENG 3 03 04 Anna Hutcheson ahutches@irsc.edu	
K E Instructional Frameworka Science	A ADOBE ILLUSIRATORI US US Alexandria Gribble	
Actinistic dual relative works - accence Martin County School District Website District Approved Instructional Materials	A The Date Office Velloymetry of 0 deal reals Sealsgersc end A MATH COLL READINESS 07 08 Bary Nelson Bicksler □ bbicksle@irsc.edu K Absences Final Grades & GPA Calendar K Class Schedule	
	View All Programs	