



**INDIAN RIVER
STATE COLLEGE**

DISTRICT BOARD OF TRUSTEES

SUMMARY OF ITEM FOR
ACTION

TOPIC: IRSC Charter Schools Governance Committee Meeting Report

REGULAR AGENDA OR COMMITTEE: Regular Agenda

SUBMITTED FOR: X ACTION/VOTE
 INFORMATION
 DISCUSSION

SUMMARY:

Report on the IRSC Charter Schools Governance Committee Meeting held earlier in the day. Will recommend approval for any items needing a vote.

ALTERNATIVE(S):

FISCAL IMPACT:

PRESIDENT'S RECOMMENDATION:

COMMITTEE RECOMMENDATION: Vicki Davis

DATE: 9/26/23

BOARD ACTION: Approved

DATE: 9/26/23

**IRSC CHARTER SCHOOLS GOVERNANCE
COMMITTEE MEETING
MINUTES**

Members Present: Vicki Davis, presiding; Susie Caron, Jose Conrado, Tony George, Melissa Kindell, Christa Luna, Brant Schirard, Milo Thornton, Dr. Tim Moore, Debbie Kohuth, Melany Crawford and Suzanne Parsons, recording

Absent: Madhu Sasidhar

Others Present: Dr. Michael Hageloh, Dr. Heather Belmont, Dr. Angela Browning, Tim Marshall, Beth Gaskin, Nichole Rummo, Jason Litton, April Litton, Suzanne Seldes, Dr. Leslie Judd, Dr. Terri Graham, Jennifer Brown, Russ Brown, Billy Ward, Mindy McNichols, Patrick Morningstar, Chris Puorro, Edith Pacacha, Victoria Ortiz-Lucas, Lisa Schuyler, Deb Kohuth, Michael Reynolds, Hans Sorensen, Katie Profeta, Joe Brozenick, Jennifer Doak, Anthony Dribben, Jason Hazellief, Emily Mass, Manon Bone, Annabel Robertson, Steffany Lemieux, Calvin Williams, Azzam Abdur-Rahman and Eric Morgan

Vicki Davis called the meeting to order.

Debbie Kohuth presented to the Committee, for its approval, the Out-of-Field Teacher list for the Clark Advanced Learning Center.

On a motion made by Milo Thornton, seconded by Christa Luna and passed by the Committee, the Out-of-Field Teacher list for the Clark Advanced Learning Center was approved.

There being no further business, the meeting was adjourned at 10:37 AM.



**District Board of Trustees
IRSC Charter Schools Governance Committee Meeting
Indian River State College – Mueller Campus
Richardson Center Auditorium, C105
6155 College Lane, Vero Beach, FL 32966
September 26, 2023**

AGENDA

1. Call to Order – *Vicki Davis, Chair*
2. Request approval of the Out-of-Field Teacher list for the Clark Advanced Learning Center – *Debbie Kohuth*
3. Adjourn



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STATE COLLEGE**

DISTRICT BOARD OF TRUSTEES

**SUMMARY OF ITEM FOR
ACTION**

TOPIC: Out-of-Field Teacher List for the Clark Advanced Learning Center

REGULAR AGENDA OR COMMITTEE: IRSC Charter Schools Governance Committee

SUBMITTED FOR: X ACTION/VOTE
 INFORMATION
 DISCUSSION

SUMMARY:

Out-of-Field Teachers list - subsequently due to MCSD

- Lori Haynes for Sci-Chemistry @ Clark

Required communications provided to parents/students August 31, 2023.

ALTERNATIVE(S): N/A

FISCAL IMPACT: N/A.

PRESIDENT'S RECOMMENDATION: Recommend approval.

SUBMITTED BY: Debbie Kohuth / Dr. Heather Belmont

DATE: 9/11/23

BOARD ACTION: Approved

DATE: 9/26/23

Martin County School District

Parent Out-of-Field Notification

8/31/23

Dear Parent,

When a teacher in a district school system is assigned teaching duties in a class dealing with subject matter that is outside the field in which the teacher is certified, Florida Statute section 1012.42 requires that the school district notify in writing the parents of all students in the class of such an assignment. This out of field assignment may be for the subject matter or for teaching English, Language Arts or Reading as a Second Language (ESOL) strategies outside of his/her field of certification.

A parent whose student is assigned an out-of-field teacher may request that his or her child be transferred to an in-field classroom teacher within the school and grade in which the student is currently enrolled. The school must approve or deny the parent's request and transfer the student to a different classroom teacher within a reasonable period of time, not to exceed 2 weeks, if an in-field teacher for that course or grade level is employed by the school and the transfer does not violate maximum class size pursuant to Section 1003.03 of Florida Statutes and Section 1, Article IX of the State Constitution.

If a request for transfer is denied, the school must notify the parent and specify the reasons for the denial. An explanation of the transfer process must be made available in the student handbook or a similar publication. Please note the Florida Statute does not provide a parent the right to choose a specific teacher.

Our district makes every effort to have qualified teachers serve our students, however in some circumstances we have teachers work in an out-of-field position to meet our curriculum needs. Please note that we are making every effort to assist our teacher(s) to meet the state and district certification requirements.

| Teacher | Current Certification | Out-of-field Assignment |
|-------------|-----------------------|-------------------------|
| Lori Haynes | Biology | Chemistry |

*Teachers responsible for Language Arts/English, Developmental Language Arts, Intensive Reading, or Reading classes to one or more students identified as ESOL (English to Speakers of Other Languages) require the ESOL endorsement.

If you have any concerns regarding this information, please contact me.

Sincerely,

Leslie Judd, Ph.D.
Principal