

**CLARK ADVANCED LEARNING CENTER  
A CHARTER SCHOOL OPERATED BY  
INDIAN RIVER STATE COLLEGE**

**FINANCIAL STATEMENTS**

June 30, 2017



**Clark Advanced Learning Center  
A Charter School Operated by Indian River State College**

**Financial Statements**

Fiscal Year Ended June 30, 2017

**TABLE OF CONTENTS**

	<u>Page Number</u>
Report of Independent Auditors	1-3
Management's Discussion and Analysis	4-9
Basic Financial Statements	
Statement of Net Position	10
Statement of Revenues, Expenses and Changes in Net Position	11
Statement of Cash Flows	12
Statement of Fiduciary Net Position – Agency Funds	13
Notes to the Financial Statements	14-19
Supplemental Information	
Statement of Changes in Assets and Liabilities – Agency Funds	20
Independent Auditor's Report on Internal Control Over Financial Reporting and On Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With <i>Government Auditing Standards</i>	21-22
Management Letter	23-24



Berger, Toombs, Elam,  
Gaines & Frank

Certified Public Accountants PL

600 Citrus Avenue  
Suite 200  
Fort Pierce, Florida 34950

772/461-6120 // 461-1155  
FAX: 772/468-9278

## **Report of Independent Auditors**

To the Board of Trustees  
Clark Advanced Learning Center  
A Charter School Operated by  
Indian River State College  
Fort Pierce, Florida

We have audited the accompanying basic financial statements of Clark Advanced Learning Center, A Charter School Operated by Indian River State College, as of and for the year ended June 30, 2017, and the related notes to the financial statements, as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standard applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Fort Pierce  Stuart





Board of Trustees  
Clark Advanced Learning Center  
A Charter School Operated by  
Indian River State College  
Fort Pierce, Florida

### ***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Clark Advanced Learning Center as of June 30, 2017, and the respective changes in its' financial position and, where applicable, cash flows thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

### ***Emphasis of Matter***

As discussed in Note A, the accompanying financial statements were prepared to present financial position, changes in financial position and cash flows of Clark Advanced Learning Center and are not intended to be a complete presentation of the Indian River State College's financial statements.

### ***Other Matters***

#### *Required Supplementary Information*

Governmental accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis on pages 4-9 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by *Governmental Accounting Standards Board* who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures in accordance with governmental auditing standards generally accepted in the United States of America, which consisted principally of inquires of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.



Board of Trustees  
Clark Advanced Learning Center  
A Charter School Operated by  
Indian River State College  
Fort Pierce, Florida

***Other Matters (Continued)***

*Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Clark Advanced Learning Center's basic financial statements. The Statement of Changes in Assets and Liabilities – Agency Funds is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The Statement of Changes in Assets and Liabilities – Agency Funds is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Statement of Changes in Assets and Liabilities – Agency Funds is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated October 26, 2017 on our consideration of Clark Advanced Learning Center's internal control over financial reporting and our tests of its' compliance with certain provisions of laws, regulations, contracts and grant agreements. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Clark Advanced Learning Center's internal control over financial reporting and compliance.

*Berger Toombs Elam  
Gaines & Frank*

Berger, Toombs, Elam, Gaines & Frank  
Certified Public Accountants PL  
Fort Pierce, Florida

October 26, 2017

**CLARK ADVANCED LEARNING CENTER  
A CHARTER SCHOOL OPERATED  
BY INDIAN RIVER STATE COLLEGE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
June 30, 2017**

**Introduction**

The following Management's Discussion and Analysis (MD&A) provides an overview of the financial position and activities of the Clark Advanced Learning Center A Charter School Operated by Indian River State College (CLARK) for the year ended June 30, 2017. This discussion has been prepared by management and should be read in conjunction with the financial statements and the notes, which follow this section.

CLARK is operated by Indian River State College (IRSC) and is housed on the Indian River State College, Chastain Campus in Stuart, Florida. Students attending CLARK enjoy full access to all College facilities, activities and services. Enrollment during fiscal year 2016-2017 consisted of 242 students compared to 243 students in the prior fiscal year.

**Using the Financial Statements**

This report consists of three basic financial statements: the Statement of Net Position, the Statement of Revenues, Expenses, and Changes in Net Position and the Statement of Cash Flows that provides information on CLARK as a whole and presents a long term view of CLARK's finances. The following activities are included in CLARK's basic financial statements:

- The Primary Institution, Clark Advanced Learning Center, is a public charter high school operated by Indian River State College and sponsored by the School Board of Martin County, open to Martin County public, private or home school students who are in the 10<sup>th</sup>, 11<sup>th</sup> and 12<sup>th</sup> grades. The purpose of CLARK is to provide academic and technical education for high school students and the opportunity to complete a high school diploma and an Associate Degree, simultaneously, in either academic transfer or technical education options. The high school is distinguished by the application of varied instructional delivery and learning styles, a technology-across-the-curriculum approach and incorporation of an integrated academic seminar series at each grade level.

The Management's Discussion and Analysis (MD&A), Financial Statements and accompanying Notes are prepared in accordance with the appropriate Governmental Accounting Standards Board (GASB) pronouncements: Statement No. 35, Basic Financial Statements and Management's Discussion and Analysis for Public Colleges and Universities.

**Statement of Net Position**

The Statements of Net Position presents a financial picture of CLARK's financial condition at June 30, 2017 by reporting assets (current and non-current), liabilities (current and non-current), and net position (assets less liabilities).

**CLARK ADVANCED LEARNING CENTER  
A CHARTER SCHOOL OPERATED  
BY INDIAN RIVER STATE COLLEGE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
June 30, 2017**

**Assets**

Total assets of CLARK at June 30, 2017 were \$2,825,338 of which cash and investments of \$2,551,506 represented the major portion. Total assets decreased by \$107,660 or 3.7% over the prior fiscal year primarily due to a decrease in cash and investments and capital assets. Total non-current assets net of depreciation were \$262,609.

**Liabilities**

Total liabilities at June 30, 2017 were \$124,033, a \$21,318 or 20.8% increase from the prior year balance. This increase is primarily attributed to an increase in accounts payable and accrued salaries at fiscal year end.

Current liabilities consisting of accounts payable, accrued liabilities and compensated absences – current were \$67,484 at June 30, 2017. This figure represents an increase of \$9,773 or 16.9% from the prior fiscal year. Total non-current liabilities consisting of compensated absences payable was \$56,549 compared to \$45,004 in the prior fiscal year.

**Net Position**

Net position was \$ 2,701,305 and was divided into three major categories, defined as follows:

- o Net investment in capital assets and depreciation – This category represents CLARK's net equity in property, plant and equipment.
- o Restricted – This category represents Capital Outlay Funds.
- o Unrestricted – This category represents the net assets held by CLARK that have no formal restrictions placed upon them.

**Condensed Statement of Position  
At June 30, 2017**

	<u>6/30/2017</u>	<u>6/30/2016</u>
Current assets	\$ 2,562,729	\$ 2,652,864
Capital assets	262,609	280,134
Total Assets	<u>\$ 2,825,338</u>	<u>\$ 2,932,998</u>
Current liabilities	\$ 67,484	\$ 57,711
Non-current liabilities	56,549	45,004
Total Liabilities	<u>\$ 124,033</u>	<u>\$ 102,715</u>
Net investment in capital assets	\$ 262,609	\$ 280,134
Restricted for capital projects	660,356	696,550
Unrestricted	1,778,340	1,853,599
Total Net Position	<u>\$ 2,701,305</u>	<u>\$ 2,830,283</u>

**CLARK ADVANCED LEARNING CENTER  
A CHARTER SCHOOL OPERATED  
BY INDIAN RIVER STATE COLLEGE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
June 30, 2017**

**Statement of Revenues, Expenses, and Changes in Net Position**

The Statement of Revenues, Expenses, and Changes in Net Position, which is generally referred to as the activities statement, presents the total revenues (operating and non-operating) received and expenses (operating and non-operating) paid and owed and income or loss from operations for the fiscal years 2017 and 2016.

**Revenues**

Non-operating revenues for fiscal years ending June 30, 2017 and 2016 totaled \$1,942,847 and \$1,911,804, respectively, an increase of \$31,043 or 1.6%. For 2017, intergovernmental revenues from Martin County District School Board totaled \$1,623,004, which includes a special funding award entitled School Recognition Funds totaling \$24,204. Charter School Capital Outlay funds totaled \$68,558 in fiscal year 2017 compared to \$51,579 received in prior fiscal year.

CLARK received general allocation funding from IRSC of \$215,912 for fiscal year 2017 and fiscal year 2016. The funds were used mainly to support CLARK's operating activities.

Other income totaling \$29,867 primarily consists of funding received from the CLARK Foundation in support of student activities programs and proceeds from the sale of used books. This figure represents an increase of \$5,683 or 23.5% more than the prior fiscal year. Interest income decreased by \$9,395 or 63.1% compared to prior fiscal year due to decreased interest rates.

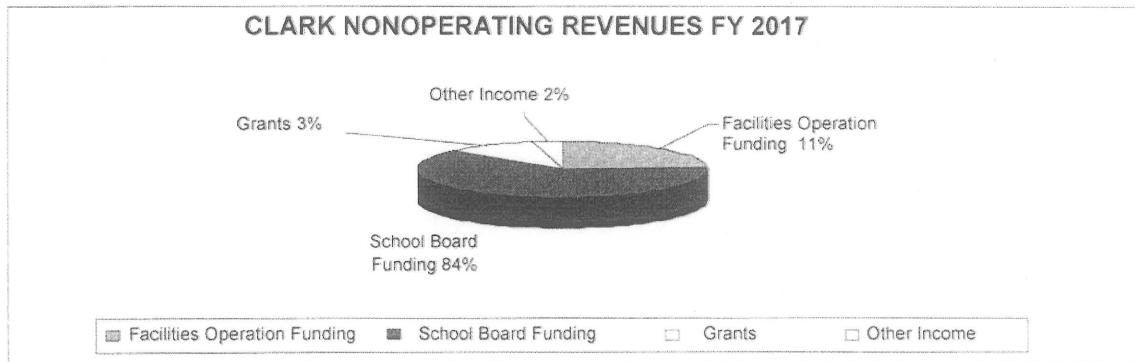
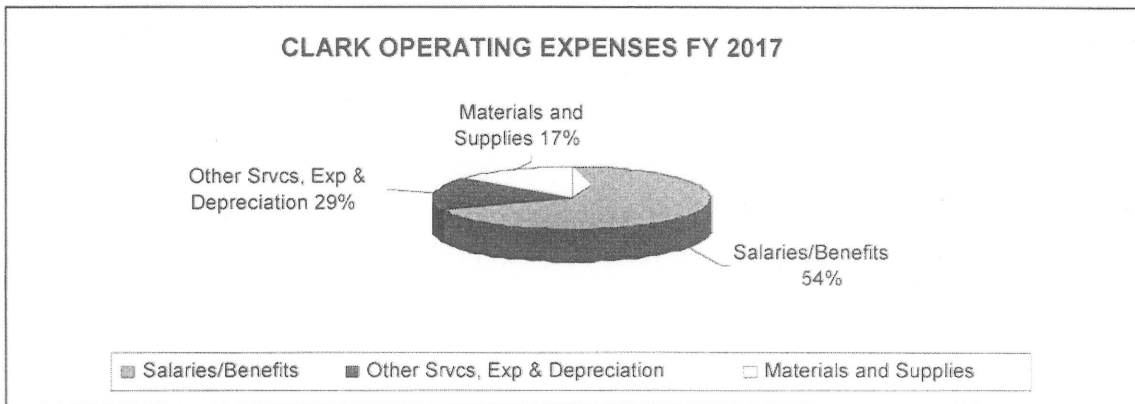
**Expenses**

Total operating expenses for CLARK for the fiscal years ending June 30, 2017 and 2016 were \$2,071,825 and \$1,878,335, respectively, representing an increase of \$193,490 or approximately 10.3%. This increase is primarily attributed to the increase in materials and supplies purchases and an increase in payroll and benefits.

**CLARK ADVANCED LEARNING CENTER  
A CHARTER SCHOOL OPERATED  
BY INDIAN RIVER STATE COLLEGE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
June 30, 2017**

**Condensed Statement of Revenues, Expenses and Changes in Net Position  
For the June 30<sup>th</sup> Fiscal Years Ended**

	FYE 2017	FYE 2016
<b>OPERATING EXPENSES:</b>		
Salaries and benefits	\$ 1,122,242	\$ 1,029,399
Other services/expenses and depreciation	602,172	560,985
Materials and supplies	347,411	287,951
Total Operating Expenses	\$ 2,071,825	\$ 1,878,335
<b>NON-OPERATING REVENUES:</b>		
School board funding	\$ 1,623,004	\$ 1,605,228
Federal and capital grants	68,558	51,579
Facilities operation funding	215,912	215,912
Other income and interest	35,373	39,085
Total Non-Operating Revenues	\$ 1,942,847	\$ 1,911,804
<b>CHANGE IN NET POSITION</b>	<b>\$ (128,978)</b>	<b>\$ 33,469</b>
Net Position-Beginning of Year	2,830,283	2,796,814
Net Position-End of Year	\$ 2,701,305	\$ 2,830,283



**CLARK ADVANCED LEARNING CENTER  
A CHARTER SCHOOL OPERATED  
BY INDIAN RIVER STATE COLLEGE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
June 30, 2017**

**Statement of Cash Flows**

The Statement of Cash Flows provides a summary of the sources and uses of cash by categories. The primary purpose of the Statement of Cash Flows is to provide information about CLARK's cash receipts and payments during the year and help assess CLARK's ability to generate future net cash flows and meet future obligations.

The major source of cash is the pass through of legislative appropriations received from the State of Florida, Department of Education to the CLARK sponsor, the Martin County District School Board, totaling \$1,623,004. The main uses of Cash for Operating Activities were payments to suppliers totaling \$883,083 and payments to employees in the amount of \$1,112,966.

The Cash Flows from Noncapital Financing Activities include receipts from state and local sources totaling \$1,883,728. Net Cash Flows from Capital and Related Financing Activities sources totaled \$31,625 for fiscal year 2017. The Cash Flows from Investing Activities represent interest income earned on investments in the amount of \$5,506.

Overall, cash at the fiscal year end totaled \$2,551,506.

**Condensed Statement of Cash Flows  
For the Fiscal Year Ended June 30, 2017**

Cash Flows from Operating Activities	\$ (1,996,049)
Cash Flows from Noncapital Financing Activities	1,883,728
Cash Flows from Capital and Related Financing Activities	31,625
Cash Flows from Investing Activities	5,506
Net Decrease in Cash	<u>(75,190)</u>
Cash and cash equivalents, beginning of year	2,626,696
Cash and cash equivalents, end of year	<u><u>\$ 2,551,506</u></u>

**CLARK ADVANCED LEARNING CENTER  
A CHARTER SCHOOL OPERATED  
BY INDIAN RIVER STATE COLLEGE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
June 30, 2017**

**Economic Factors That Will Affect the Future**

Overall, the Clark Advanced Learning Center's financial position is strong and has sufficient unrestricted reserves to offset reductions of State appropriations in the immediate future. Subsequent to fiscal year end, the Clark Advanced Learning Center received an "A" rating from the Florida Department of Education for the 2016-2017 academic school year, for the 9<sup>th</sup> consecutive year.

Indian River State College and the School Board of Martin County are committed to maintaining the high caliber of student enrollment at CLARK to continue its present level of success.

**Request for Information**

Questions concerning information provided in the Management's Discussion and Analysis, financial statements and notes thereto, or requests for additional financial information should be addressed to Sheryl S. Vittitoe, CPA, Vice President of Financial Services, CFO, Indian River State College, 3209 Virginia Avenue, Fort Pierce, FL 34981.



**CLARK ADVANCED LEARNING CENTER  
A CHARTER SCHOOL OPERATED BY INDIAN RIVER STATE COLLEGE  
STATEMENT OF NET POSITION  
June 30, 2017**

ASSETS

Current Assets	
Cash and cash equivalents	\$ 2,551,506
Due from affiliate	11,223
Total Current Assets	2,562,729
Non-current Assets	
Capital assets being depreciated	
Improvements other than buildings	464,641
Furniture and equipment	110,196
Less: Accumulated depreciation	(312,228)
Total Non-Current Assets	262,609
Total Assets	\$ 2,825,338

LIABILITIES

Current Liabilities	
Accounts payable and accrued liabilities	\$ 49,332
Compensated absences - current	18,152
Total Current Liabilities	67,484
Non-current Liabilities	
Compensated absences	56,549
Total Liabilities	124,033

NET POSITION

Net investment in capital assets	262,609
Restricted for capital projects	660,356
Unrestricted	1,778,340
Total Net Position	\$ 2,701,305

See accompanying notes to financial statements.

**CLARK ADVANCED LEARNING CENTER**  
**A CHARTER SCHOOL OPERATED BY INDIAN RIVER STATE COLLEGE**  
**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION**  
**For the Year Ended June 30, 2017**

Operating Expenses	
Salaries	\$ 881,494
Benefits	240,748
Other services and expenses	547,714
Materials and supplies	347,411
Depreciation	54,458
Total Operating Expenses	<u>2,071,825</u>
Operating Loss	<u>(2,071,825)</u>
Nonoperating Revenues	
Intergovernmental revenues	1,623,004
Capital grants	68,558
Facilities operation funding from Indian River State College	215,912
Other income	29,867
Interest income	5,506
Total Non-operating Revenues	<u>1,942,847</u>
Change in Net Position	(128,978)
Net Position, July 1, 2016	<u>2,830,283</u>
Net Position, June 30, 2017	<u><u>\$ 2,701,305</u></u>

See accompanying notes to financial statements.

**CLARK ADVANCED LEARNING CENTER**  
**A CHARTER SCHOOL OPERATED BY INDIAN RIVER STATE COLLEGE**  
**STATEMENT OF CASH FLOWS**  
**For the Year Ended June 30, 2017**

**CASH FLOWS USED BY OPERATING ACTIVITIES**

Payments to employees	\$ (1,112,966)
Payments to suppliers	(883,083)
Net Cash Used by Operating Activities	<u>(1,996,049)</u>

**CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES**

Receipts from state and local sources	<u>1,883,728</u>
---------------------------------------	------------------

**CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES**

Receipts from federal grants	68,558
Purchases of capital assets	(36,933)
Net Cash Provided by Capital and Related Financing Activities	<u>31,625</u>

**CASH FLOWS FROM INVESTING ACTIVITIES**

Interest income	<u>5,506</u>
-----------------	--------------

Net decrease in cash and cash equivalents	(75,190)
---	----------

Cash and Cash Equivalents - July 1, 2016	<u>2,626,696</u>
--	------------------

Cash and Cash Equivalents - June 30, 2017	<u>\$ 2,551,506</u>
---	---------------------

**Reconciliation of net operating (loss) to net cash used by operating activities**

Cash flows from operating activities:	
Operating loss	\$ (2,071,825)
Adjustments to reconcile net income (loss) to net cash used by operating activities:	
Depreciation	54,458
Changes in assets and liabilities	
Increase in accounts payable	12,042
Increase in accrued compensated absences	9,276
Total Adjustments	<u>75,776</u>
Net Cash Used by Operating Activities	<u>\$ (1,996,049)</u>

See accompanying notes to financial statements.

**CLARK ADVANCED LEARNING CENTER**  
**A CHARTER SCHOOL OPERATED BY INDIAN RIVER STATE COLLEGE**  
**STATEMENT OF FIDUCIARY NET POSITION - AGENCY FUNDS**  
**June 30, 2017**

	Student Internal Accounts
<b>ASSETS</b>	
Cash	\$ 32,630
<b>LIABILITIES</b>	
Accounts payable	29
Agency funds on hand	32,601
Total Liabilities	\$ 32,630

See accompanying notes to financial statements.

**CLARK ADVANCED LEARNING CENTER  
A CHARTER SCHOOL OPERATED BY INDIAN RIVER STATE COLLEGE  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2017**

**NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Reporting Entity

Clark Advanced Learning Center (CLARK) is a charter school operated in Martin County, Florida by Indian River State College (the "College"). It is governed by the District Board of Trustees of the College who are appointed by the Governor of the State of Florida.

CLARK is organized and operated in accordance with Section 1002.33, Florida Statutes. CLARK operates under a charter of the sponsoring school district – The School Board of Martin County, Florida. The original charter became effective on July 1, 2004 for a five-year term ending June 30, 2009. The original agreement has been renewed for an additional five-year term upon the mutual consent of the parties. A new agreement was entered into on August 19, 2014, effective July 1, 2014, for a five-year term ending June 30, 2019. The charter may be terminated by the School Board if good cause is shown.

The accompanying financial statements were prepared to present financial position, results of operations and cash flows of Clark Advanced Learning Center and are not intended to be a complete presentation of the College's financial statements.

Measurement Focus, Basis of Accounting and Basis of Presentation

CLARK's accounting policies conform with governmental accounting principles generally accepted in the United States of America applicable to colleges and universities as prescribed by the Government Accounting Standards Board (GASB). CLARK follows Financial Accounting Standards Board statements and interpretations issued after November 30, 1989, unless those pronouncements conflict with GASB pronouncements. GASB allows public colleges various reporting options. CLARK elected to report as an entity engaged in only business-type activities. This election requires the adoption of the accrual basis of accounting and reporting to include the following components:

- ◆ Management's Discussion and Analysis (MD&A)
- ◆ Basic Financial Statements
  - Statement of Net Position
  - Statement of Revenues, Expenses, and Changes in Net Position
  - Statement of Cash Flows (presented using the direct method in compliance with GASB No. 9)
  - Notes to the Financial Statements

**CLARK ADVANCED LEARNING CENTER  
A CHARTER SCHOOL OPERATED BY INDIAN RIVER STATE COLLEGE  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2017**

**NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

Measurement Focus, Basis of Accounting and Basis of Presentation (Continued)

Basis of accounting refers to when revenues, expenses and related assets and liabilities are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the measurement focus applied. CLARK's financial statements are presented using the economic resources measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses, assets and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place. Revenues, expenses, gains, losses, assets and liabilities resulting from non-exchange activities are generally recognized when all applicable eligibility requirements, including time requirements, are met.

CLARK's principal operating activity is instruction. Operating expenses include all fiscal transactions related to instruction as well as administration, academic support, and student services. Nonoperating revenues include State and local grants and appropriations and investment income.

The statement of net position is presented in a classified format to distinguish between current and non-current assets and liabilities. When both restricted and unrestricted resources are available to fund certain programs, it is the CLARK's policy to first apply the restricted resources to such programs followed by the use of unrestricted resources.

Cash and Cash Equivalents

Cash and cash equivalents consist of cash on hand, cash in demand accounts and cash participation in the College's investment pool. For cash flow purposes the College considers all highly liquid investments with original maturities of three months or less to be cash equivalents.

Capital Assets

Capital assets, which consist of equipment, are recorded at cost or, in the case of donated property, at the estimated fair market value at the date of receipt. The College has a capitalization threshold of \$5,000 for tangible personal property and \$25,000 for buildings and improvements.

Depreciation of capital assets is computed and recorded by utilizing the straight-line method. Estimated useful lives of the various classes of depreciable capital assets are as follows:

Buildings	40 years
Other Structures and Improvements	10 years
Furniture, Machinery and Equipment	5-10 years
Assets Under Capital Leases and Leasehold Improvements	10 years

**CLARK ADVANCED LEARNING CENTER  
A CHARTER SCHOOL OPERATED BY INDIAN RIVER STATE COLLEGE  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2017**

**NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

Compensated Absences

Pursuant to the provisions of Chapter 250, Part III, Florida Statutes, State Board of Education rules and Board policies, employees earn annual vacation and sick leave based on the length of service, but subject to certain limitations regarding the amount that will be paid upon termination. These earnings for accumulated leave are recorded as a liability in CLARK's financial statements.

**NOTE B – CASH AND CASH EQUIVALENTS**

Cash as reported on the Statement of Net Position, includes the following:

Checking	\$ 816,941
Cash equivalents	<u>1,734,565</u>
Total Cash	<u>\$ 2,551,506</u>

Cash for the operation of CLARK is combined with other cash of the District Board of Trustees of Indian River State College.

Banks qualified as public depositories under Chapter 280, Florida Statutes hold cash deposits of the College. In addition to insurance provided by the Federal Depository Insurance Corporation, all demand deposits are held in banking institutions approved by the State Treasurer of the State of Florida to hold public funds and are collateralized under the provisions of the state statute noted above.

CLARK follows the Indian River State College investment policy.

Interest Rate Risk - The investment policy limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Credit Risk - The investment policy of the college limits investments to certain fixed income securities.

Concentration of Credit Risk - The investment policy places a limit on the amount it may invest in any one investment type.

The types of deposits and investments and their level of risk exposure as of June 30, 2017 were typical of these items during the fiscal year then ended. The school considers any decline in fair value for certain investments to be temporary.

As of June 30, 2017, Clark Advanced Learning Center does not hold any investments subject to the fair value hierarchy recently established by generally accepted accounting principles.

**CLARK ADVANCED LEARNING CENTER**  
**A CHARTER SCHOOL OPERATED BY INDIAN RIVER STATE COLLEGE**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2017**

**NOTE C – CHANGES IN CAPITAL ASSETS**

A summary of changes in Capital Assets follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Capital assets being depreciated:				
Furniture and equipment	\$ 96,649	\$ 13,547	\$ -	\$ 110,196
Other structures and improvements	441,255	23,386	-	464,641
Accumulated depreciation	(257,770)	(54,458)	-	(312,228)
Total Capital Assets Depreciated, Net	<u>\$ 280,134</u>	<u>\$ (17,525)</u>	<u>\$ -</u>	<u>\$ 262,609</u>

**NOTE D – ACCRUED COMPENSATED ABSENCES**

A summary of changes in accrued compensated absences follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Compensated absences	<u>\$ 65,425</u>	<u>\$ 9,276</u>	<u>\$ -</u>	<u>\$ 74,701</u>

**NOTE E – RETIREMENT PLAN**

Most employees working in regularly established positions of the College are covered by the Florida Retirement system, a State-administered, cost-sharing, multiple-employer, defined benefit retirement plan (the "Plan"). All instructors and supporting staff of CLARK are employed by Indian River State College. Plan provisions are established by Chapters 121 and 122, Florida Statutes; Chapter 112, Part IV, Florida Statutes; Chapter 238, Florida Statutes; and Florida Retirement System Rules, Chapter 605 Florida Administrative Code, wherein Plan eligibility, contributions, and benefits are defined and described in detail. Essentially, all regular employees of participating employers are eligible and must enroll as members of the Plan.

Benefits vest at specified ages or number of years of service depending upon the employee's classification. The Plan also includes an early retirement provision, but imposes a penalty for each year a member retires before the specified retirement age. The Plan provides retirement, disability, death benefits and annual cost-of-living adjustments, as well as supplements for certain employees to cover social security benefits lost by virtue of retirement system membership.



**CLARK ADVANCED LEARNING CENTER  
A CHARTER SCHOOL OPERATED BY INDIAN RIVER STATE COLLEGE  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2017**

**NOTE E – RETIREMENT PLAN (CONTINUED)**

A Deferred Retirement Option Program (“DROP”), subject to provisions of Section 121.091, Florida Statutes, permits employees eligible for normal retirement under the Plan to defer receipt of monthly benefit payments while continuing employment with the Florida Retirement System employer. An employee may participate in the DROP for a period not to exceed 60 months after electing to participate. During the period of DROP participation, deferred monthly benefits are held in the Florida Retirement System Trust Fund and accrue interest. CLARK did not have any employees enrolled in the Deferred Retirement Option Program for the fiscal year ended June 30, 2017.

The Plan’s financial statements and other supplemental information are included in the State’s Comprehensive Annual Financial Report, which may be obtained by contacting the Florida Department of Financial Services in Tallahassee, Florida. Also, an annual report on the Plan, which includes its financial statements, required supplemental information, actuarial report and other relevant information may be obtained from the Florida Department of Management Services, Division of Retirement in Tallahassee, Florida.

The contribution rates for Plan members are established, and may be amended, by the State of Florida. Contribution rates during the fiscal year ended June 30, 2017 are presented in the following table:

<u>Class or Plan</u>	<u>Percent of Gross Salary</u>	
	<u>Employee</u>	<u>Employer (A)</u>
Florida Retirement System, Regular	3%	7.52%
Florida Retirement System, CCORP	3%	7.98%
Florida Retirement System, Special Risk	3%	22.57%
Deferred Retirement Option Program - Applicable to Members from All of the Above Classes or Plan	0%	12.99%
Florida Retirement System, Reemployed Retiree	(B)	(B)

(A) Employer rates include the post-employment health insurance subsidy of 1.66 percent and .06 percent for administrative costs of the Public Employee Optional Retirement Program.

(B) Contribution rates are dependent upon retirement class or plan in which reemployed.

The College recognizes the unfunded pension obligation at the entity level. Any amount of this obligation allocable to CLARK is deemed immaterial.

**CLARK ADVANCED LEARNING CENTER  
A CHARTER SCHOOL OPERATED BY INDIAN RIVER STATE COLLEGE  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2017**

**NOTE E – RETIREMENT PLAN (CONTINUED)**

CLARK's liability for participation in the Plan is the payment of the required contribution at the rates and frequencies established by law on future payrolls of CLARK. The CLARK's employer contributions to the Plan for the fiscal years ended June 30, 2017, 2016, and 2015 totaled \$60,516, \$55,423, and \$60,176, respectively, which were equal to the required contributions for the fiscal year. Effective July 1, 2011, employees were required to contribute 3% and the employer contribution rate was reduced for all membership. The employee contribution portion for the fiscal year ended June 30, 2017, 2016 and 2015 was \$22,833, \$24,060, and \$24,915, respectively.

Public Employee Optional Retirement Program (PEORP) – Pursuant to Section 121.4501, Florida Statutes, and the Florida Legislature created a defined contribution program called the Public Employee Optional Retirement Program. The program is an option to the Florida Retirement System and is self-directed by the employee. A retirement account is established for each employee who selects this option and an employer contribution is directed to the individual account. The employees have the responsibility of selecting how their funds are invested within the approved set of investment choices and may take their funds when they leave the Florida Retirement System. CLARK had four employees enrolled in the Program for the fiscal year ended June 30, 2017, 2016 and 2015 and required contributions of \$16,643, \$18,286 and \$14,463 respectively, were made to the plan.

**NOTE F – INDIRECT COST ALLOCATION**

CLARK's operating expenses do not include any indirect operating costs of the College, such as facility rent, finance, payroll and administrative services performed by the College. These services are provided by the College at no cost to CLARK.

**NOTE G – RISK MANAGEMENT**

CLARK is exposed to various risks of loss related to torts, theft, damage to and destruction of assets, errors and omissions, injuries to employees and natural disasters. CLARK is insured for these risks through the Florida Community Colleges Risk Management Consortium. The Consortium was created under authority of Section 1001.64(27), Florida Statutes by the Boards of Trustees of the Florida Public Community Colleges for the purpose of joining a cooperative effort to develop, implement and participate in a coordinated statewide community college risk management program. The Consortium is to be self-sustaining through member assessments (premiums) and is reinsured through commercial companies for claims in excess of specified amounts. Insurance coverage obtained through the Consortium included health, dental, fire and extended property, general and automobile liability, workers' compensation and other liability coverage. Settled claims resulting from these risks have not exceeded coverage in any of the past three years.

**SUPPLEMENTAL INFORMATION**

**CLARK ADVANCED LEARNING CENTER**  
**A CHARTER SCHOOL OPERATED BY INDIAN RIVER STATE COLLEGE**  
**STATEMENT OF CHANGES IN ASSETS AND LIABILITIES**  
**AGENCY FUNDS**  
**For the Year Ended June 30, 2017**

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>
<b>Assets</b>				
Cash	\$ 39,526	\$ 51,115	\$ 58,011	\$ 32,630
<b>Liabilities</b>				
Accounts payable	-	29	-	29
Agency funds on hand	39,526	51,086	58,011	32,601
Total Liabilities	\$ 39,526	\$ 51,115	\$ 58,011	\$ 32,630



Berger, Toombs, Elam,  
Gaines & Frank

Certified Public Accountants PL

600 Citrus Avenue  
Suite 200  
Fort Pierce, Florida 34950

772/461-6120 // 461-1155  
FAX: 772/468-9278

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT  
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

To the Board of Trustees  
Clark Advanced Learning Center  
A Charter School Operated by  
Indian River State College  
Fort Pierce, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Clark Advanced Learning Center, A Charter School Operated by Indian River State College, as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise Clark Advanced Learning Center's basic financial statements, and have issued our report thereon dated October 26, 2017.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Clark Advanced Learning Center's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Clark Advanced Learning Center's internal control. Accordingly, we do not express an opinion on the effectiveness of the Clark Advanced Learning Center's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Fort Pierce  Stuart

Member AICPA

Member AICPA Division For CPA Firms  
Private Companies Practice Section

Member FICPA



Berger, Toombs, Elam,  
Gaines & Frank  
Certified Public Accountants P.C.

Board of Trustees  
Clark Advanced Learning Center  
A Charter School Operated by  
Indian River State College

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Clark Advanced Learning Center's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Berger Toombs Elam  
Gaines + Frank*

Berger, Toombs, Elam, Gaines & Frank  
Certified Public Accountants, PL  
Fort Pierce, Florida

October 26, 2017



# Berger, Toombs, Elam, Gaines & Frank

Certified Public Accountants PL

600 Citrus Avenue  
Suite 200  
Fort Pierce, Florida 34950

772/461-6120 // 461-1155  
FAX: 772/468-9278

## Management Letter

To the Board of Trustees  
Clark Advanced Learning Center  
A Charter School Operated by  
Indian River State College  
Fort Pierce, Florida

### **Report on the Financial Statements**

We have audited the financial statements of the Clark Advanced Learning Center, A Charter School Operated by Indian River State College, Florida, as of and for the year ended June 30, 2017, and have issued our report thereon dated October 26, 2017.

### **Auditor's Responsibility**

We conducted our audit in accordance with auditing standards generally accepted in the United States; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and Chapter 10.850, Rules of the Auditor General.

### **Other Reporting Requirements**

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*. Disclosures in that report which is dated October 26, 2017 should be considered in conjunction with this management letter.

### **Prior Audit Findings**

The Rules of the Auditor General (Section 10.854(1)(e)1.) requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no findings or recommendations made in the preceding audit report.

### **Financial Condition and Management**

Sections 10.854(1)(e)2. and 10.855 (11), Rules of the Auditor General require us to apply appropriate procedures and communicate whether or not Clark Advanced Learning Center has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and to identify the specific condition(s) met. In connection with our audit, we determined that the Clark Advanced Learning Center did not meet any of the conditions described in Section 218.503(1), Florida Statutes.



Board of Trustees  
Clark Advanced Learning Center  
A Charter School Operated by  
Indian River State College

Pursuant to Sections 10.854(1)(e)6.a. and 10.855(12), Rules of the Auditor General, we applied financial condition assessment procedures for the Clark Advanced Learning Center. It is management's responsibility to monitor the Clark Advanced Learning Center's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

### **Transparency**

Rules of the Auditor General (Sections 10.854(1)(e)7 and 10.855(13)) require that we apply appropriate procedures to determine whether Clark Advanced Learning Center, A Charter School Operated by Indian River State College maintains on its web site the information specified in Section 1002.33(9)(p), Florida Statutes. In connection with our audit, we determined that Clark Advanced Learning Center, A Charter School Operated by Indian River State College maintained on its web site the information specified in Section 1002.33(9)(p), Florida Statutes.

### **Other Matters**

Rules of the Auditor General (Section 10.854(1)(e)3.) requires that we address in the management letter any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

Rules of the Auditor General (Section 10.854(1)(e)4.) requires that we address noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but warrants the attention of those charges with governance. In connection with our audit, we did not have any such findings.

### **Purpose of this Letter**

Our Management Letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representative, the Florida Auditor General, Federal and other granting agencies, and applicable management and is not intended to be and should not be used by anyone other than these specified parties.

Berger, Toombs, Elam, Gaines & Frank  
Certified Public Accountants PL  
Fort Pierce, Florida

October 26, 2017